

<b>Committee:</b>	CommitteeName	<b>Date:</b>
<b>Title:</b>	IssueTitle	MeetingDate
<b>Portfolio Holder:</b>	LeadMember	
<b>Report Author:</b>	LeadOfficer, LeadOfficerPost LeadOfficerEmail LeadOfficerTel	<b>Key decision:</b> IssuelsKey

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### Summary

1.

### Recommendations

2.

### Financial Implications

3.

### Background Papers

4. The following papers were referred to by the author in the preparation of this report and are available for inspection from the author of the report.

### Impact

5.

Communication/Consultation	
Community Safety	
Equalities	
Health and Safety	
Human Rights/Legal Implications	
Sustainability	
Ward-specific impacts	

Workforce/Workplace	
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**Situation**

6.

**Risk Analysis**

7.

Risk	Likelihood	Impact	Mitigating actions
[Click here - see below]	[Click here]	[Click here]	[Click here]

- 1 = Little or no risk or impact
- 2 = Some risk or impact – action may be necessary.
- 3 = Significant risk or impact – action required
- 4 = Near certainty of risk occurring, catastrophic effect or failure of project.